

CHARTER TOWNSHIP OF PORTSMOUTH  
PLANNING COMMISSION  
DECEMBER 10, 2025 – REGULAR MEETING

The Charter Township of Portsmouth Planning Commission held their regular scheduled meeting on Thursday, December 10, 2025, in the conference room at 1711 W. Cass Ave. Rd. Bay City, Michigan.

Chairman Pett called the meeting to order at 5:30 p.m.

Present: Brandt, Gies, Meagher, Bli, Powers, Krzysiak and Pett. Also present: Bukowski, Recording Secretary and Joe DeWyse, Zoning Administrator/Building Official.

Motion by Brandt and supported by Gies to approve the agenda. Motion carried.

MIKE DALY-MARTIN – SPICER GROUP via ZOOM

Chapters 3 and 7 were to be reviewed at this meeting. Chapter 7 didn't need changes, just some shifting of information to other parts of the Chapter. Chapter 3 had no changes.

In a quick review of Chapter 9, Parking, Loading and Access, deferred parking was discussed. In deferred parking as opposed to a waiver of the number of parking places the site plan must show the required number of spaces plus the deferred spaces to be used at a future time if needed. The Commissioners agreed to deferred parking and no waivers.

Mike had to sign off for another meeting at 7:00.

Regular business resumed.

Motion by Krzysiak and supported by Powers to approve the minutes of 10-9-2025.

Motion carried.

Motion by Brandt and supported by Gies to approve the 2026 meeting schedule.

Motion carried.

The Zoning Administrator reviewed his report.

There was no report from the Building Inspector.

Motion by Brandt and supported by Meagher to adjourn at 7:25 p.m. Motion carried.

Paul Pett, Chairman

Judy F. Bukowski, Recording Secretary